

## Sponsoring Organization Request

*This form is required to be completed and signed to request the Flint Hills Resource Conservation and Development Council to consider serving as the sponsoring organization of a project. The completed form must be submitted by the **first Monday** of the month to be considered for that month. If received after the first Monday request will be held until the following month.*

Name of proposed project: \_\_\_\_\_

Who is making the request: \_\_\_\_\_

Who will be responsible for implementing the project: \_\_\_\_\_

Who and what is the area the project will serve: \_\_\_\_\_

Who will be the primary contact/liaison between the project and Flint Hills RC&D Council:  
\_\_\_\_\_

What is the purpose of the project: \_\_\_\_\_

*Please add additional information about the project on page 2.*

Explain the total project cost and from where funds are being sought: \_\_\_\_\_  
\_\_\_\_\_

Do you request that the Flint Hills RC&D apply for funding under their 501(c)(3) tax exempt status? Yes No

Do you request the Flint Hills RC&D to receive contributions for the project? Yes No

Will grant and/or contributed funds be used to hire staff? Yes No

If yes, explain how many, are they employed or contracted, when will they be hired, how long...)  
\_\_\_\_\_  
\_\_\_\_\_

Will grant funds be used to purchase equipment with a value greater than \$250? Yes No

Explain: \_\_\_\_\_  
\_\_\_\_\_

Will grant funds be used for construction, remodeling, etc.? Yes No

Explain: \_\_\_\_\_  
\_\_\_\_\_

What is the timeframe that Flint Hills RC&D assistance is needed (start and end). \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*(Signature and Date)*

*For Flint Hills RC&D Use Only*

\_\_\_ Approved \_\_\_ Not Approved

\_\_\_\_\_  
*(Signature and Date)*

